

**DODGE COUNTY  
JUDICIAL AND PUBLIC PROTECTION COMMITTEE MEETING  
May 4, 2018**

**Call to order:** Meeting was called to order by Chair, MaryAnn Miller, at 8:01 a.m.; a quorum was established with the following members present:

MaryAnn Miller  
Dan Hilbert  
Eugene Wirtz (arrived at 8:22am)  
Thomas Nickel  
Larry Schraufnagel

**Also Present:** Russell Kottke, Dodge County Board Chairman; Joseph Sciascia, Circuit Court Judge; Michelle Kenning, Chief Deputy Clerk of Courts; Kurt Klomberg, District Attorney; Bernie Mueller, Child Support Agency; Dale Schmidt, Dodge County Sheriff; Scott Mittelstadt, Chief Deputy, Sheriff's Office; Brooke Bittner, Chief Deputy Medical Examiner; Sandy Bird, Br. 1 Judicial Assistant.

Miller certifies compliance with the Open Meeting Law.

**Elections:** Maryann Miller nominated Chariman; Vice Chair is Larry Schraufnagel; Secretary is Thomas Nickel.

**Approval of Agenda and Allow for Deviation:** Motion made by Thomas Nickel to approve Agenda and to allow for deviation; second by Larry Schraugnagel. Motion carried.

**Public Comment:** None

**Approval of Minutes:** Motion by Thomas Nickel to approve Minutes of April 6, 2018; second by Dan Hilbert. Motion carried.

**Communications:** None

**Announcements:** Chair Miller reminded everyone of the special meeting of the Building committee and the JPP committee on Monday, May 7, 2018 at 5:00pm in the Administration Building. Please bring the hand-out with you.

**Circuit Court/Judge's Report:** None

**Clerk of Courts Report:** None

**Child Support Report:** Bernie Mueller reported that she intends on filling the position of a staff member that left. That case worker had 900+ cases and they are being divided up with the other case workers. Bernie is helping out in Court to give her case workers a chance to get more desk time to get caught up.

**District Attorney Report:** Attorney Bob Barrington was unable to attend. He sent a hand out. He will go over things at the next meeting.

**Medical Examiner Report:** None

**Sheriff Office Report:** Sheriff Schmidt reported on the calls for service for March. He reported there have been 3 fatalities so far this year.

Sheriff Schmidt reported on promotions, retirements and new hires. Deputy Robbie Weinfurter has been promoted to Sergeant. There was a new hire in dispatch, Kayla Seeley, who has started on May 3, 2018. The Sheriff discussed the vacancies in various positions and that they are having a difficult time filling them. He talked about possibly doing a mass hiring process to fill these vacancies at the jail.

Sheriff Schmidt also touched on the Training and Standards which has increased the hours for trainees in the academy to 720 hours. They will be creating three (3) new temporary, full-time positions while they go through the training.

**Other business:** Michelle Kenning distributed copies of the Emergency Management Plan and explained that these plans were put on in various places near exits around the building. She went over all the exit locations and a brief discussion was held about the basic procedures for active shooters, where to go for files and tornadoes. Judge Sciascia indicates that each department should take the time to take a tour to show employees all of the exits. The signing is now up for the fire extinguishers.

**Next Meeting:** Friday, June 1, 2018 at 8:00 a.m. at the Dodge County Justice Facility.

**Adjournment:** Motion by Thomas Nickel to adjourn meeting; second by Larry Schraufnagel. Motion carried.

Meeting adjourned at 8:49 a.m..

**Disclaimer:** The above minutes may be approved, amended or corrected at the next committee meeting.

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Thomas Nickel, Secretary

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Sandra D. Bird, Recording Secretary